TORRANCE COUNTY

RESOLUTION # 2013-05

WHEREAS, County Departments are requesting line item transfers within their budgeted funds in the FY 2012-13 Budget, and

WHEREAS, line item transfers within the same fund require authorization from the Torrance County Commission, and

WHEREAS, the attached line item transfers within the same fund are hereby authorized:

(See Schedule A)

NOW THEREFORE BE IT RESOLVED by the Torrance County Commission.

DONE at Estancia, New Mexico, Torrance County this 13th day of February 2013.

TORRANCE COUNTY COMMISSION

Lonnie R. Freyburger, District 1

Attest:

TORRANCE COUNTY SEAL CLERK STATE OF NEW MEXICO

Leanne M. Tapia, District 2

County Clerk

LeRoy M. Candelaria, Chair, District 3

Torrance County

Resolution 2013-05

Line Item Transfer

Schedule A

February 13, 2013

Funding Source:		Transfer From:					Transfer To:					Total
Department	Source	Line Item				Description	Line Item				Description	Amount
Commission	General Fund	401	5	2	617	CO/Equipment	401	5	2	271	EVSWA	$ 6,383.31
Commission	General Fund	401	5	2	612	CO/Land Improvements	401	5	2	271	EVSWA	$ 9,616.69
Clerk	General Fund	401	21	2	63	PERA Matching	401	21	2	104	Overtime	$ 407.75
Clerk	General Fund	401	21	2	64	FICA Matching	401	21	2	104	Overtime	$ 80.00
Clerk	General Fund	401	21	2	64	FICA Matching	401	21	2	67	Retiree Health Care Match	$ 20.00
Clerk	General Fund	401	21	2	103	Part Time Salaries	401	21	2	207	Telephone	$ 105.97
Clerk	General Fund	401	21	2	103	Part Time Salaries	401	21	2	205	Mileage/Per Diem	$ 800.00
Clerk	General Fund	401	21	2	103	Part Time Salaries	401	21	2	272	Professional Services	$ 600.00
Sheriff	General Fund	401	50	2	102	Full Time Salaries	401	50	2	222	Field Supplies	$ 9,000.00
Sheriff	General Fund	401	50	2	102	Full Time Salaries	401	50	2	236	Uniforms	$ 3,000.00
Sheriff	General Fund	401	50	2	102	Full Time Salaries	401	50	2	222	Field Supplies	$ 2,000.00
Sheriff	General Fund	401	50	2	102	Full Time Salaries	401	50	2	201	Vehicle Maintenance	$ 4,000.00
IT	General Fund	401	65	2	228	Software	401	65	2	205	Mileage/Per Diem	$ 1,500.00
IT	General Fund	401	65	2	228	Software	401	65	2	266	Training	$ 1,500.00
Animal Shelter	General Fund	401	82	2	216	Animal Food	401	82	2	219	Office Supplies	$ 100.00
Animal Shelter	General Fund	401	82	2	272	Professional Services	401	82	2	218	Equipment Maintenance/R	$ 275.00
Animal Shelter	General Fund	401	82	2	272	Professional Services	401	82	2	215	Building Maintenance	$ 60.00
Road	Road Fund	402	10	2	218	Equipment Maintenance/R	402	10	2	242	Signs	$ 200.00
TCFD 5	State Allotment	405	91	2	248	Safety Equipment	405	91	2	211	Volunteer Fire Insurance	$ 6,100.00
TCFD 2	State Allotment	406	91	2	220	Cleaning Supplies	406	91	2	201	Vehicle Maintenance	$ 1,900.00
TCFD 2	State Allotment	406	91	2	248	Safety Equipment	406	91	2	201	Vehicle Maintenance	$ 16.50
TCFD 2	State Allotment	406	91	2	215	Building Maintenance/Repa	406	91	2	211	Volunteer Fire Insurance	$ 3,100.00
TCFD 1	State Allotment	407	91	2	248	Safety Equipment	407	91	2	211	Volunteer Fire Insurance	$ 4,000.00
TCFD 3	State Allotment	408	91	2	248	Safety Equipment	408	91	2	272	Professional Services	$ 1,692.11
TCFD 3	State Allotment	408	91	2	248	Safety Equipment	408	91	2	266	Training	$ 2,000.00
TCFD 3	State Allotment	408	91	2	248	Safety Equipment	408	91	2	266	Training	$ 5,000.00
TCFD 3	State Allotment	408	91	2	215	Building Maintenance/Repa	408	91	2	211	Volunteer Fire Insurance	$ 6,100.00
						Page TOTAL						$ 69,557.33

Torrance County

Resolution 2013-05

Line Item Transfer

Schedule A Continued

February 13, 2013

Funding Source:		Transfer From:					Transfer To:					Total Amount
Department	Source	Line Item				Description	Line Item				Description	
TCFD 3	State Allotment	408	91	2	215	Building Maintenance/Repa	408	91	2	236	Uniforms	$ 11,000.00
TCFD 3	State Allotment	408	91	2	215	Building Maintenance/Repa	408	91	2	266	Training	$ 3,000.00
TCFD 4	State Allotment	409	91	2	248	Safety Equipment	409	91	2	211	Volunteer Fire Insurance	$ 3,100.00
TCFD 4	State Allotment	409	91	2	248	Safety Equipment	409	91	2	201	Vehicle Maintenance/Repa	$ 10,000.00
EMS	Communication/EMS (	415	83	2	230	Medical Supplies	415	83	2	219	Office Supplies	$ 2,300.00
PZ	Code Enforcement	685	8	2	222	Field Supplies	685	8	2	218	Equipment Maintenance/R	$ 100.00
PZ	Code Enforcement	685	8	2	248	Safety Equipment	685	8	2	218	Equipment Maintenance/R	$ 250.00
TCPO	DV Compliance	692	10	2	219	Office Supplies	692	10	2	201	Vehicle Maintenance/Repa	$ 500.00
TCPO	NMPCA Grant	819	17	2	219	Office Supplies	819	17	2	266	Training	$ 150.00
						Page TOTAL						$ 30,400.00
						GRAND TOTAL						$ 99,957.33

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Commission

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-05-2617	CO/Equipment	401-05-271	EVSWA	6,383.31
401-05-2612	CO/Land Improvements	401-05-271	EVSWA	9,616.69
				$ 16,000

Reason for Transfer:
Transfer funds to cover allocation 1/23/13.

J. Ansley
Signature

1/24/13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Clerk

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
401-21-2063	Pera Matching	401-21-2104	Overtime	407.75
401-21-2064	Fica Matching	401-21-2104	Overtime	80.00
401-21-2064	Fica Matching	401-21-2067	Retiree Health Care	20.09
401-21-2103	Part time Salaries	401-21-2207	Telephone	105.97
401-21-2103	Part Time Salaries	401-21-2205	Mileage/Per Diem	800.00
401-21-2203	Part time Salaries	401-21-2272	Professional Services	600.00

Reason for Transfer:
Moving budgeted line items to cover shortages in line items

Signature

12-10-12
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: _____

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-50-2102	full time salarys (ballard)	401-50-2222	Field Supplies	$ 9,000.00

Reason for Transfer:
needed purchases ran over the budeget amount.

Michelle Wells
Signature

12·19·12
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: SHERiffS

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-50-2102	Ballard sallary	401-50-2236	Uniforms	$ 3,000.00
401-50-2102	Ballards Sallary	401-50-2222	Field Supply	$ 2,000.00
401-50-2102	Ballards Sallary	~~401-50-2236~~	~~Uniforms~~	~~$ 2,500.00~~
		401-50-2201	Vehicle Maintanc	4,000.00

Reason for Transfer:
to cover costs for the remainder of the year we expended our budget for these items.
This is money being switched with in our own Budget.

Michelle Wood
Signature

1/2/13
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: INFORMATION TECHNOLOGIES

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-65-2228	SOFTWARE	401-65-2205	MILEAGE/PER DEIM	$ 1,500.00

Reason for Transfer:
ALLOW COUNTY EMPLOYEE(S) TO ATTEND AND BECOME A MEMBER OF THE INFORMATION TECHNOLOGIES AFFILIATE GROUP

Signature

12-6-2012
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: INFORMATION TECHNOLOGIES

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
401-65-2228	SOFTWARE	401-65-2266	TRAINING	$ 1,500.00

Reason for Transfer:
ALLOW COUNTY EMPLOYEE(S) TO ATTEND AND BECOME A MEMBER OF THE INFORMATION TECHNOLOGIES AFFILIATE GROUP

Signature

12-6-2012
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Animal Shelter 401-82-

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
2216	Animal Food	2219	Office Supplies	$ 100.00

Reason for Transfer:
Need ink for printer, not enough in the line item to cover

Cindi Sullen
Signature

1/23/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Animal Shelter 401-82-

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
2272	Professional Services	2218	Equiptment maint.	$ 275.00

Reason for Transfer:
Had to replace Dryer, not enough in the line item to cover.

Cindi LeDuc
Signature

1/4/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Animal Shelter 401-82-

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
2272	professional services	2215	Building maintaince	$ 60.00

Reason for Transfer:
Need to replace door knob.

Cindi Sullivan — 1/30/2013

Signature — Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: ROAD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
4020218	Equipment Maintenance / Repair	4020342	Signs	$ 200.00

Reason for Transfer: Need Speed limit signs in Districts 1 + 2 for Safety

Signature: Joshua M Chavez

Date: 2/5/12

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 5 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
405-91-2248	Safety Equipment	405-91-2211	Vol. Fire Insurance	$6,100.00

Reason for Transfer:
Need to pay Volunteer Fire Insurance & not enough funds in VFI Line Item.

Signature: Crystal Bostwick

Date: 1/28/13

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 2 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
406-91-2220	Cleaning Supplies	406-91-2201	Veh Maint/Repair	$1,900.00
406-91-2248	Safety Equipment	406-91-2201	Veh. Maint/Repair	16.50

Reason for Transfer:
Not enough funds in veh maintenance to cover repair on rescue

Crystal Bottner
Signature

12/6/12
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 2 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
406-91-2215	Build/Maint Repair	406-91-2211	Vol. Fire Insurance	$3,100.00

Reason for Transfer:
Need to pay Volunteer Fire Insurance + not enough funds in VFI line item.

Crystal Bostwick
Signature

1/28/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 1 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
407-91-2248	Safety Equipment	407-91-2211	Vol Fire Insurance	$4,000.00

Reason for Transfer:
Need to pay Volunteer Fire Insurance and no money in VFI line item.

Crystal Beasturie
Signature

1/28/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 3 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
408-91-2248	Safety Equipment	408-91-2272	Prof. Services	$1,692.11

Reason for Transfer:
need money in Prof. services line item to cover Iobo internet bill the rest of this fiscal yr.

Crystal Bostwick
Signature

12/6/12
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 3 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
408-91-2248	Safety Equipment	408-91-2206	Training	$2,000.00

Reason for Transfer:
Need funds in training Line item to cover books for FF1 Academy + online training network PO.

Crystal Bostwick
Signature

1/31/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 3 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
408-91-2248	Safety Equipment	408-91-2266	Training	$5,000.00

Reason for Transfer:
Not enough funds in training to cover purchase of training achievement frames.

Crystal Batterik
Signature

1/8/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 3 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
408-91-2215	Build/Maint Repair	408-91-2211	Vol. Fire Insurance	$6,100.00

Reason for Transfer:
Need to pay Volunteer Fire Insurance + not enough funds in VFI line item.

Crystal Bostwick
Signature

1/28/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 3 fire

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
408-91-2215	Building maitance Repair	408-91-2236	Uniforms	11,000.00
408-91-2215	Building maitance Repair	408-91-2266	training	~~$~~ 3,000.00

Reason for Transfer:
not enough in Line

T-48 Crystal Bostwick 1-5-2013

Signature Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 4 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
409-91-2248	Safety Equipment	409-91-2211	Vol Fire Insurance	$3,100.00

Reason for Transfer:
Need to pay Volunteer Fire Insurance + not enough funds in VFD line item.

Crystal Bostwick
Signature

1/28/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: District 4 VFD

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
409-91-2248	Safety Equipment	409-91-2201	Veh/Maint Repair	$10,000.00

Reason for Transfer:
Vehicle maintenance/Repair line item is overdrawn & there is not enough funds to cover two open PO's.

Crystal Bostwick
Signature

12/18/12
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: EMS Communications

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
[redacted]				
415 83 2230	Med Supplies	415 83 2214	Office Supplies	2,300.00

Reason for Transfer:

Need to purchase a FIRE proof FILE Cabinet FOR Records

Signature

2/23/23
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Planning & Zoning

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
685-08-2222	field supplies	685-08-2218	Equip. Maint/Repair	$ 100.00

Reason for Transfer:
Cover the cost of a replacement two-way radio antenna and keep the line item in the black.

Signature

1/14/13
Date

TORRANCE COUNTY
Line Item Transfer Form

Requesting Department: Planning & Zoning

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
685-08-2248	safty equipment	685-08-2218	Equip. Maint/Repair	$ 250.00

Reason for Transfer:
Cover the cost of a flexible replacement two-way radio antenna and keep the line item in the black. THE CURRENT BALANCE IS ~~$~~ 49.22 & THE FLEXIBLE WHIP WILL COST 91.00

Signature

Date

TORRANCE COUNTY
Line Item Transfer Form

TCPO / Torrance County Domestic Violence

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	**Line Item Description**	**Line Item Number**	**Line Item Description**	**Amount of Transfer**
692-10-2219	Office Supplies	692-10-2201	Veh Maint/Repair	$ 500.00

Reason for Transfer:
Ongoing DV vehicle maintenance and repair

Signature

12/10/2012
Date

Rev. 06/12

TORRANCE COUNTY
Line Item Transfer Form

TCPO/NMPCA

My department hereby requests that the following line item transfer(s) be made to the budget:

Transfer From:		Transfer To:		$
Line Item Number	Line Item Description	Line Item Number	Line Item Description	Amount of Transfer
819-17-2219	Office Supplies	819-17-2266	Training	$ 150.00

Reason for Transfer:
Additional training opportunity available

Signature

2/6/2013
Date

Rev. 06/12